



Environmental Technician 3 Job Description

Reports To: Superintendent of Buildings and Grounds

Department: Maintenance

Salary:

Job Status: Full Time and Part Time, Non-Exempt

Union Status: Union

Position Scope: This position is the supervision of the Superintendent of Buildings, Grounds, and Project Management. This position is responsible for the general cleanliness and maintenance of zoo facilities to provide a safe environment for visitors, staff, and animals. It is critical for the position to create a positive first impression and overall welcoming experience for visitors at the Utica Zoo.

Essential Functions:

- Supervise Environmental Technician 1 & 2
- Perform routine cleaning of restrooms, offices, exhibit spaces, including sweeping, mopping, dusting, and trash removal.
- Ensure all cleaning tasks are of a high standard of hygiene and safety.
- Provide environmental and janitorial support for special events and rentals and scheduled or requested
- Coordinate with supervisor to provide training, guidance, and performance feedback for levels 1 & 2.
- Assist Maintenance Technicians as assigned
- Responsible for affixing and maintaining all zoo graphics/signage.
- Ensure familiarity with task checklists: Daily, Weekly, Monthly, and Annual.
- Aid in maintaining storage areas, workspaces, and shop in neat and orderly fashion.
- Learn correct use and maintenance of radio equipment.
- Participate in all department activities, including meetings.
- Aid in monitoring the well-being of the animals throughout the day; report any concerns to supervisor and animal care staff.
- Maintain proper reporting and records when required, in line with zoo protocols.
- Assure work, equipment, works areas, and self, represent the Zoo in a safe, clean, professional, and orderly manner always.
- Assist in working evenings, weekends and special events as scheduled or requested.
- Adhere to Zoo, OSHA and other regulatory safety standards, procedures and safety protocols.
- Demonstrate a task oriented, problem-solving attitude, willing to lead by example, act as a role model.
- Other duties as assigned.

Education / Experience:

- High school or GED diploma, or equivalent combination of training and/or experience required
- Must successfully pass a background check and must have a valid, current driver's license.

Physical Requirements:

Date Revised:



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Job Description

- Able to regularly engage in all physical requirements and be able to lift/carry a minimum of 50 pounds.
- Able to actively work in inclement weather conditions year-round.
- Must be able to walk, stand, kneel, reach above head, pull, climb stairs and ladders.
- Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of the job.

Benefits:

- Employee assistance program
- Employee discount
- Flexible schedule
- Retirement plan

Equal Employment Opportunity (EEO) Policy: The Utica Zoo provides equal employment opportunities to all current employees and all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, natural origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Employee signature below indicates the employee's understanding of the requirements, essential functions and duties of the position.

Employee Print _____ Date _____

Employee Signature _____

Date Revised: